

Instructions for Collection & Shipping UTI, STI, Toxicology, Culture



Please follow the instructions below to accurately complete the requisition. For additional assistance, please call 903.805.9955.

Step 1: UTI Requisition

The requisition can be pre-populated with most of the patient's information (by Technician/Nurse Staff/Front office staff).

Please verify it is correct, and make any necessary changes.

If using online orders, please complete all necessary/required fields. To complete the paper requisition form:

Enter Date Collected and Patient Signature on the requisition. This is REQUIRED INFORMATION.

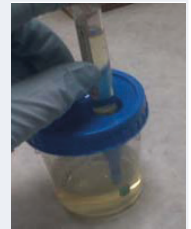
1. Patient's Name (Last Name and First Name), Date of Birth, Gender
2. Insurance Info (Client Bill - Billed to Clinic; Insurance - Billed to Patient's Insurance, Self-Pay)
3. Known Drug Allergies
4. Race
5. Diagnosis Code (ICD-10): Primary - Chief Complaint
6. Specimen Information
 - a. Please mark the type of matrix being sent under the appropriate category.
 - b. Collection Date/Time
 - c. Collector Name
 - d. Ordering Provider
7. Testing Orders
8. Patient's Signature and Date
9. Provider's Signature and Date

Step 2: Specimen Collection and Preparation - samples can be shipped at room temperature

1. Peel back protective sticker on top of the vacutainer urine cup to expose rubber covered cannula.



2. Push the vacutainer UA Preservative Tube (red/yellow top tube) into integrated transfer port.
 - Hold in position until flow stops.
 - Remove tube.
 - Invert UA Preservative Tube 8-10 times to mix the sample.



3. Label filled tubes with the full patient name, date of birth, and the collection date/time.
4. Place filled vacutainer tube in zip-locked specimen bag and requisition/insurance info in outer pouch.
5. Do not ship vacutainer cups as they were not built for shipping.
6. A regular sterile urine collection cup can be used in the absence of a vacutainer tube.

Step 3: Send the Specimen to Advanta Genetics - samples can be shipped at room temperature

1. Please deliver to lab within 24 hours.
2. Place sealed specimen bags into a UPS/FedEx Clinical Pack included in your kit (5-8 cups per bag), if shipping.
3. Place UPS/FedEx Clinical Pack into UPS/FedEx Clinical Box, if shipping.
4. Separate label from backing and place on the UPS/FedEx box, if shipping.
5. Call UPS/FedEx to schedule your pickup (if UPS/FedEx is not already coordinated with your clinic). **If local account, please contact lab for courier pick-up: 903.805.9955.**

THE HUMAN ADVANTAGE

IN LABORATORY TESTING

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